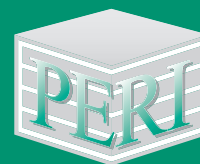


Registration Form



NAME OF PROGRAM _____ DATES OF PROGRAM _____ COURSE/WORKSHOP# _____

Dr./Mr./Ms. _____ Degree(s) _____
First Name MI Last Name

Job Title _____ Department _____

Therapeutic Area of Work _____

Company _____

Address _____

City _____ State _____ Country _____ Zip/Postal Code _____

Email _____ Telephone _____ Fax _____

How did you hear about us? Brochure Catalog Colleague Email Magazine Website

Area of interest: Preclinical Research Clinical QA & Compliance Data/Information Management
 Regulatory Project Management Manufacturing/Bulk/QC Finance/Licensing/Business Development Marketing

Participant Profile

This section must be completed for your registration to be processed. It is strictly confidential and it is used by the faculty to help fine tune their presentations to fit the needs of the audience. Attach an additional sheet if necessary.

1. How long have you been in your current position?
2. Identify below three specific learning objectives you want to accomplish:

3. How will you apply the information gained from this course to your job?

Payment Method

PERI TAX ID #54-1761961

Check enclosed. Please make bank or company checks in U.S. dollars payable to PERI, Inc. We regret we cannot accept personal checks.

Check Request Enclosed. (Note: PERI requires payment at least three weeks prior to the start of the program.)

Bill My Credit Card: Indicate Type: Visa MC Amex

Card Number _____

Exp. Date _____ CSC Number on Card _____

Name of Cardholder _____
AS IT APPEARS ON CARD

Address of Cardholder _____

Cardholder Signature _____

\$ _____ **Total Amount Charged or Enclosed**

How may we contact you in order to provide information on future PERI Courses? Please check all that apply.

____MAIL ____EMAIL

PERI Contact Information

PERI, Inc.
1616 North Fort Myer Drive
Suite 1430
Arlington, VA 22209-3100

FAX: (703) 276-1524

VOICE: (703) 276-0178

You can also register for courses on our website at www.peri.org.

PERI REGISTRATION POLICY

Open Enrollment Courses

- Registrations will not be processed without full payment.
- You may register by mail, fax, or through PERI's secure website.
- Submit your registration form with full payment in order to hold your place in a program. Registration fees are listed in the Course Details pages of the website.
- We accept Visa, MasterCard, and American Express. You may also pay by bank or company check. We regret we cannot accept personal checks. To pay by check, please make checks in US dollars payable to PERI, Inc.
- If paying by check, PERI will hold your registration form until a check is received. Payment must be received at least three weeks prior to the start of the course in order for your registration to be processed. Please fax a copy of your check request form. Check requests will not be accepted within three weeks of the start of the course.
- **Cancellation:** Refunds will be honored (less a \$300.00 processing fee for courses and \$150.00 for one-day workshops) if **WRITTEN** notice is received by PERI at least ten business days prior to the start of the program. Refunds will not be honored after this date.

If PERI must cancel a course due to weather conditions or for any other reason, PERI will issue a full refund of registration fees paid. However, PERI assumes no responsibility for additional costs incurred by the registrant (e.g., airfare, hotel fees, etc.).

- **Transfer:** Transferring to another course may be done (less a \$300.00 processing fee for courses and \$150.00 for one-day workshops) if **WRITTEN** notice is received by PERI at least ten business days prior to the start of the program. Transfers will not be honored after this date. If the fee for the replacement course is more than what is available to transfer, you will be responsible for paying the difference and your registration will not be confirmed until we receive that payment. The balance is due within 30 days from the transfer date or the beginning of the course, whichever is earlier, or your registration fee will be forfeited. Transfers will be honored for one year from the date of the original course. After one year your registration fee will be forfeited.
- **Substitution:** PERI will accept a registration substitution at any time prior to the start of the program. Please fax your substitution request to **(703) 276-1524**.
- **No-Shows:** Registrants who are enrolled in a PERI course and do not attend the program, i.e., a "no-show," will not receive a refund.
- **Waiting List:** Registrants on a waiting list who cancel or do not get into a course are not subject to cancellation fees.
- **Hotel Reservation:** You are responsible for making your own hotel reservations. Please contact the hotel by the cut-off date listed in the Course Details pages on the website in order to receive the discounted non-commissionable group rate. Mention the PERI course that you are attending when you call. Hotel rooms cannot be guaranteed after the cut-off date and will be at undiscounted rates.

Distance Education Courses

- Registrations will not be processed without full payment.
- You may register by mail, fax, or through PERI's secure web site.
- We accept Visa, MasterCard, and American Express. You may also pay by bank or company check. We regret we cannot accept personal checks. To pay by check, please make checks in US dollars payable to PERI, Inc.
- **Cancellation/Transfer:** All cancellation or transfer requests must be made **IN WRITING**, via fax **(703) 276-1524**, attention: Registrar/Distance Education or email registrar@peri.org. No requests made via telephone will be honored.

You may cancel your registration or transfer your registration to a co-worker if you have **NOT** accessed the course. Refunds for cancellations will be issued less a \$100.00 processing fee. Once you have accessed the course for any amount of time, cancellations and transfers will **NOT** be issued.

- **Extensions:** If you are not able to complete the distance education course in the time allotted, you may request an extension. Requests for an extension must be done **IN WRITING** and there will be a fee of \$100.00 for every 30 days your access is extended.

Webinars

- Registrations will not be processed without full payment.
- You may register by mail, fax, or through PERI's secure website in one of three participant categories:
 - Single User = One person using one internet-connected computer with one telephone (audio) connection.
 - Group User = Two or more persons sharing one internet-connected computer with one telephone (audio) connection.
 - Multi-site User = Same company with multiple Single and/or Group Users at various locations. Please call for pricing.
- Submit your registration form with full payment in order to hold your place in a program. Registration fees are listed in the Course Details pages of the web site.
- We accept Visa, MasterCard, and American Express. You may also pay by bank or company check. We regret we cannot accept personal checks. To pay by check, please make checks in US dollars payable to PERI, Inc.
- If paying by check, PERI will hold your registration form until a check is received. Payment must be received at least one week prior to the start of the course in order for your registration to be processed. Please fax a copy of your check request form. Check requests will not be accepted within two weeks of the start of the course.
- **Cancellation:** Refunds will be honored (less a \$50.00 processing fee) if **WRITTEN** notice is received by PERI at least five business days prior to the start of the program. Refunds will not be honored after this date.

If PERI must cancel a course due to technical difficulties, weather conditions or for any other reason, PERI will issue a full refund of registration fees paid.

- **Substitution:** PERI will accept a registration substitution at any time prior to the start of the program. Please fax your substitution request to **(703) 276-1524**.
- **No-Shows:** Registrants who are enrolled in a PERI webinar and do not participate in the program, i.e., a "no-show," will not receive a refund.